## THIRD SECTOR INTERFACE MORAY COMPANY LIMITED BY GUARANTEE REPORT AND FINANCIAL STATEMENTS

**YEAR ENDING 31 MARCH 2023** 

COMPANY REGISTRATION NUMBER SC416994
CHARITY REGISTRATION NUMBER SC042954



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#### THIRD SECTOR INTERFACE MORAY **COMPANY LIMITED BY GUARANTEE COMPANY REGISTRATION NUMBER SC416994**

#### **CHARITY NUMBER SC042954**

#### REFERENCE AND ADMINISTRATIVE INFORMATION FOR THE YEAR ENDED 31ST MARCH 2023

Registered charity name Third Sector Interface Moray

(Known as tsiMORAY)

**Charity number** SC042954

**Company registration number** SC416994

**Directors/Trustees** Don Vass Chair

> Malcolm McNeil Andrew Anderson Anne Lindsay

Sheila Erskine resigned 19/08/22

Irena Maria Paterson

Nathan Anderson resigned 18/08/22 Zoe Stills appointed 7/12/22 appointed 7/12/22 Lee McGrath appointed 7/12/22 Jacqueline Andrews

The directors of the charitable company are its trustees for the purpose of charity law

Fabio Villani & Jackie Maclaren **Leadership Team** 

Secretary Jackie MacLaren

Accountant Anne A. Laing Chartered Accountants

> Lavona, Calcots, Elgin IV30 8NB

**Auditor** A9 Accountancy Limited

**Chartered Accountants and Registered Auditors** 

Elm House

Cradlehall Business Park Inverness IV2 5GH

**Bankers** Clydesdale Bank plc

151 High Street

Elgin Moray IV30 1DU

**Registered Office** Office 8,

Caledonia House Business Centre,

High Street, Elgin, Scotland

IV30 1BD

**Address for Charity Contact** Office 8,

Caledonia House Business Centre,

High Street, Elgin, Scotland

IV30 1BD

#### Chair's Report for year ending 31st March 2023

We began the year with a small turnover of staff where projects ended and some sought new positions, with our team fluctuating between 10 and 12 members. We sent good wishes to those moving on whilst welcoming new team members into post to take on roles in relation to Governance, Funding, Enterprise and other new projects as they arose throughout the year. Moving forward from the pandemic, the team have welcomed the opportunity to come together more frequently face to face as well as seeing the return of face-to-face meetings taking place more widely amongst networks and training sessions.

#### **Key Activities & Achievement**

#### **Funding:**

Having successfully distributed funding in the year 2021/22, through both the **Community Mental Health & Wellbeing Fund** and the **Moray Local Action Group**, we found ourselves in a hugely positive position in 2022/23 with more funds coming our way for distribution. During the year 2022/23, we managed and distributed the following funds to the wider communities of Moray:

#### The National Lottery Community Fund – Participatory Grant Making (Pilot):

Through this participatory grant making pilot programme, working in partnership with the National Lottery Community Fund, stakeholders were involved from the outset in the co-design of the programme and its process, with the theme for the funding being 'Community Wellbeing'. Following an application process, 23 projects went live to the public vote, 1468 individuals voted and 12 projects were awarded funding totalling £20,000.

#### • The Moray Community Mental Health & Wellbeing Fund 2022/23:

Following the success of this funding in 2021/22, the Scottish Government announced a second year of funding and working with partners and previous projects, local priorities were agreed with 47 applications received by the closing date. Following meetings with a decision-making panel, 33 projects were awarded funding totalling £259,460 supporting Adult Mental Health & Wellbeing in communities across Moray.

#### • The Just Transition Participatory Budgeting Fund:

This was a new fund introduced this year by the Scottish Government across the North East of Scotland, with the 3 TSI's in Moray, Aberdeenshire and Aberdeen City, NESCAN (North East Scotland Climate Action Network) and Money4Moray working in partnership to raise awareness and engage people in the Just Transition agenda. The funding available was for Capital spend and is Year 1 of a 10 Year Fund. Following applications, 31 projects went live to the public vote, 3459 individuals took part in the voting with 13 projects being awarded funding which totalled £333,333

#### • The Moray Local Action Fund:

Following a successful recruitment campaign and with 11 new members much activity has taken place this year in the Moray Local Action Group including commissioning activities as well as grant awards. Following an application and decision-making panel process 19 projects were awarded funding from the Moray Local Action Fund which totalled £267,112.

By collating the various funds, we can show that 77 projects from across Moray have received funding totalling £879,905 in the year 2022/23. This is a huge achievement for the **tsi**MORAY team but also great news for all who have been involved including those who were unsuccessful on this occasion as we continue to work with and support all who submitted applications.

To support this funding activity, we have continued to hold our regular forums and networks where we receive constant feedback about how important and valuable it is for people, groups and organisations to be connected, to learn from each other and share best practice and resources, particularly in such challenging times. In addition to our regular events, this year we also held a number of Funding Roadshows out in the communities across Moray, providing an opportunity for all to meet with us locally and connect with others. Through these 6 roadshows, we had 77 attendees from 51 different organisations and groups and many of those have taken part in our funding programmes.

We also held our first 'Meet the Funders' event in Elgin Town Hall in November 2022, our first large face to face networking event which was hugely welcomed and well attended with 85 attendees from 55 different organisations. With hints and tips relating to funding applications and funder panel discussions, this event was a great success and we will look to repeat it next year given the importance of the topic.

In March, we also held our annual conference Join the Dots 2023 with the overarching theme being 'Communities Leading Change'. Opening with a panel of 'change makers', the event included discussions and workshops where people had the opportunity to inspire and inform a Community Led Vision for Moray. Again, we had a really strong attendance with just over 100 people attending from 62 different organisations.

Partnership and collaboration have been key in all the work we have been involved in over the last year and will continue to be so moving forward. We recognise the value of varying perspectives and the strength this creates when working together, moving actions and activities forward sustainably. We would like to thank all those who have worked with us this year and who have engaged and been involved in our many various activities and events: our partners, members, groups and organisations, funders and volunteers.

It is clear from the above summary of activities that this has been a hugely successful year for **tsi**MORAY and the impact of the services delivered has brought significant benefit to community groups and organisations across Moray. It also demonstrates a recognition by the Scottish Government and national funding bodies of the strength and vision of our leadership and the quality of work undertaken by the staff team. On behalf of the board, I would like to thank all of them for their enthusiasm, commitment and diligence in all that they do for **tsi**MORAY.

Moving forward, we will continue to work with the Moray Local Action Group to develop the Community Led Vision for Moray and raise awareness and promote engagement in the Just Transition Plans. As with all our work, we are very keen to ensure that inequalities for the most vulnerable sections and members of our communities are not exacerbated through the process of transitioning to a carbon neutral future and the impact of the continued cost of living crisis.

Don Vass 11/11/2023

### TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

#### The Trustees' Report

The Trustees present their report and audited financial statements of the charitable company for the year ended 31 March 2022. They have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charites" (FRS102) in preparing the annual report and financial statements of the charity. The financial statements also meet the requirements of the 'Directors' Report and Accounts', for Company Act purposes.

#### **Legal and Administrative**

Third Sector Interface Moray (tsiMORAY) Company registration number SC416994 and Charity Number SC042954 is a company limited by guarantee and a registered charity governed by its Memorandum of Association. The Company was incorporated on 14 February 2012 and commenced its activities on 1 April 2012.

#### **Appointment and retirement of Directors**

In a special resolution passed on 26th September 2016 to allow Directors/Trustees to be elected for a three year term as opposed to a one year term. This means that now only a third of the directors stand down at each agm. This change did not affect the option for outgoing Directors to be nominated for re-election. This provides more stability to the organisation and the greater continuity between the outgoing and the newly-elected Board. All Directors undertake an induction programme with the Chair and the Leadership team, as appropriate, to ensure they are fully aware of their responsibilities with respect to governance, strategic planning and oversight. The Directors are avised by the Leadership team regarding any proposed legislative changes or Government or Council led developments or initiatives which may impact on their role. Development sessions with the whole staff team and the Board are undertaken at least twice a year

#### Management

Day to day management of Third Sector Interface Moray is carried out by the Leadership Team. The Leadership Team attend board meetings which are held every 6 weeks and presents reports and assurances to the Directors. Training and development is carried out by staff and the directors.

#### Statement of Trustees' Responsibilities

The trustees (who are also directors of Third Sector Interface Moray for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

# THIRD SECTOR INTERFACE MORAY COMPANY LIMITED BY GUARANTEE COMPANY REGISTRATION NUMBER SC416994 CHARITY NUMBER SC042954 ES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT)

### TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

#### The Trustees' Report (continued)

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

#### **Principal Activities**

The Company's objects are:-

- the advancement of education
- the advancement of health
- the prevention or relief of poverty
- the advancement of citizenship, community development and social enterprise
- the advancement of environmental protection or improvement
- the advancement of the arts, heritage, culture or science
- the provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended
- the advancement of urban and rural regeneration
- the promotion of growth within the third sector, including taking initiatives that will increase trading activity, innovation and business development within the third sector.

The above objects shall be for the benefit of the public within Moray, primarily but not exclusively, by the promotion of civic responsibility, volunteering, the voluntary sector, social enterprise and the effectiveness and efficiency of charities.

#### Third Sector Interface Moray's Vision and Mission Statements:

Vision: a vibrant third sector in a resilient and sustainable Moray.

Mission: **tsi**MORAY brings together and supports our third sector, enabling its full participation in the sustainable development of Moray.

#### **Third Sector Interface Moray Key Aims:**

Our priorities and approach are in line with our charitable aims and with our continued support for the Scottish Government strategic aims for third sector development:

- effective governance and leadership
- . deepening collaborative approaches across the sector to maximise impact
- helping to deliver greater fairness and equality

# THIRD SECTOR INTERFACE MORAY COMPANY LIMITED BY GUARANTEE COMPANY REGISTRATION NUMBER SC416994 CHARITY NUMBER SC042954 TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

#### The Trustees' Report (continued)

Our priorities also align well with the priorities of the Moray Community Planning Partnership as set out in Partnership's Local Outcomes Improvement Plan (LOIP).

**Role / Aim:** Central Source of Knowledge about: Third Sector Locally; Local & National policy and how it might affect local third sector, communities and citizens; How third sector can contribute to those agendas

- People can more readily access up to date, current information relating to services and volunteering opportunities available through the third sector
- Local influencers and decision makers have a better understanding and knowledge of the scope and impact of the third sector in Moray
- Organisations and voluntary boards' members are more aware of local and national policy and strategies

**Role / Aim:** Voice - Ensuring a strong third sector voice at a strategic level within local planning structures and nationally

. The third sector is more, and more effectively engaged in all aspects of community planning in Moray

**Role / Aim**: Capacity Building: Developing the capacity of volunteering, community groups, voluntary organisations and social enterprise to achieve positive change

Communities and third sector organisations have increased capacity and ability to:

- 1. control things which affec them
- 2. adopt enterprising approaches 3. lead place and asset based community led local development
  - . Third sector organisations offer /volunteers enjoy an improved volunteer experience
  - . Third sector organisations have greater access to the knowledge and expertise they need

**Role / Aim**: Connect: Providing leadership, vision and coordination to the local third sector to better respond to local priorities, including through partnership and collaboration

Third sector organisations, volunteers and communities are better connected and better able to coopereate, including in relation to the development of:

- . Innovative solutions to common challenges, and
- new management and governance approaches to respond to pressures associated with volatility, uncertainty, complexity and ambiguity

#### **Delivery Strategies, Monitoring & Evaluation**

The organisation's strategies for the delivery of its aims and objectives are set out in its 'Outcomes Framework', which is the plan reflecting the organisation's intentions and aspirations. The plan includes four logic models, setting out: **tsi**MORAY's analysis of the local situation in the four key role areas described above; the activities planned to improve the local situation; and the short term, medium term and strategic outcomes the activities are intended to achieve or contribute to. Additional detailed plans are also developed as needed for specific projects, initiatives and strands of work. Plans are based on guidance jointly developed by the network of Third Sector Interfaces (TSIs) and Scottish Government with the support of Evaluation Support Scotland. Collectively, these plans provide the basis for monitoring and evaluating our work, which is carried out through tracking and reporting on both the activities carried out during the reporting period, and the progress achieved towards the short- and medium-term outcomes. The plans also provide the basis for the development of partnerships and joint projects with existing and potential partners across the public, private and third sectors, as well as providing context for funding applications.

## THIRD SECTOR INTERFACE MORAY COMPANY LIMITED BY GUARANTEE COMPANY REGISTRATION NUMBER SC416994 CHARITY NUMBER SC042954 FS' ANNUAL REPORT (INCLUDING DIRECTORS' REPOR

### TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

The Trustees' Report (continued)

#### Achievements and performance

The annual grant from the Scottish Government underpins much of the work we do to support volunteers, voluntary organisations, social enterprises and other partners. This grant now represents less than half the overall funding required to meet the range of projects and services we deliver. We are very grateful for the support we have received from a number of public bodies including the Moray Council, Highlands and Islands Enterprise and the Moray Alcohol and Drugs Partnership, which has supported the development of partnership working opportunities and joint projects.

Our agreement with the Scottish Government and the Moray Local Action Group in relation to Community Led Local Development has been reviewed securing further funding from Scottish Government to deliver activities in 2022/23.

The year has been dominated by the continuing need to adapt to changing circumstances and ways of working, while responding to the needs of the sector and the wider community which continues to come to terms with post pandemic challenges whilst facing an increasing cost of living crisis..

#### Financial review

The results for the year show a surplus of £10,246 (2022 £32,913). The restricted funds increased by £3,087, (2021 £ 21,027) and the unrestricted funds increased by £7,159 (2022 £12,382). Within the unrestricted funds there are £60,000 designated as financial reserves for a contingency fund. This was in line with the Board's updated decision to restore financial reserves to their previously agreed level.

The total funds at 31st March 2023 were £132,061 (2022 £121,815) of which £99,770 (2022 £92,611) were unrestricted and £32,291 (2022 £29,204) were restricted.

#### Principal source of funding

The principal source of funding is the Scottish Government, whose annual TSI grant underpins our capacity to develop, promote, secure support for, manage, monitor and evaluate a wide range of projects to provide a variety of services to volunteers, third sector organisations and partners. The other main funds are from Highlands & Islands Enterprise (Social Enterprise), NHS Charities Together and further Scottish Government funding for Communities Mental Health & Wellbeing Funding, Moray Local Action Group - Community Led Local Development funding, Just Transition Participatory Budgeting Funding and the Just Transition Facilitating Collaboration Project

#### **Financial Controls**

Financial controls are maintained by the preparation of annual budgets and management reports.

#### **Key Management Compensation**

No Directors have been paid any remuneration from employment with tsiMORAY or a related entity. Directors expenses of finil were paid in the period 2022/23. The key management personnel of the charity is made up of the two members of the Leadership Team. Their initial salary was based on a benchmarking exercise carried out by the Board before they were appointed. Progression on their salary scale and inflationary uplifts to their salaries have been subject to satisfactory performance reviews by the Board. Inflationary uplifts for all staff have, until recently, been based on a flat % increase set by the Board and applicable to all staff.

#### Plans for the future

The charity hopes to continue with the projects and programmes of work already well established such as the future development of Community Led Local Development working with the Moray Local Action Group, Community Mental Health & Wellbeing Funding and projects related to Just Transition including Participatory Budgeting and Facilitating Collaboration. One of the key challenges facing the charity is the continued growing demand for services and support whilst responding to the inequalities highlighted and exacerbated by the pandemic, the cost of living crisis and the challenges associated with the climate and environmental emergencies. Supporting the move to a just and green renewal of our economy and society remains a key area of focus for the organisation.

### TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

The Trustees' Report (continued)

#### Risk management

The Trustees have examined major strategic, business and operational risks that the charitable company faces and confirm that systems have been established to produce regular reports to ensure appropriate steps can be taken to lessen risk. The Trustees have identified that the principal risk to which the charitable company is exposed is the uncertainty regarding future of recurring Scottish Government funding through their Third Sector Unit.

Scottish Government have yet to set their budget for 2024/25 however there has been no indication that these monies will not continue moving forward.

The risk management strategy that comprises:

This work has identified that financial well-being is the major finance risk for the charity. The management of this risk involves regular review of available funds to ensure that creditors are paid when they fall due and active dialogue with key partners to ensure that there is sufficient working capital during the financial year to ensure that the charity has sufficient funds to continue to serve the community.

#### Reserves policy and going concern

The Board of tsiMORAY has recognised the need to retain financial reserves to ensure that the organisation can meet its obligations in the event of unforeseen circumstances arising, e.g. late payment of grants or unforeseen changes in either income or expenditure e.g. cover for long term staff absence, or of the organisation needing to be wound up. As such three levels of reserves have been agreed: Minimum, Intermediate and Operating Reserves. The Board's long term aspiration is to achieve the level of stability resulting from retaining funds at the Operating reserves level however reserves for 2022/2023 are set at the intermediate level ie: £60,000. This has been achieved during this period and there are no concerns that this level will not continue into 2023/2024. As a result of ongoing efforts by Directors and staff alike, we are pleased to report that tsiMORAY is in a position of financial stability and is able to continue supporting Moray's community, voluntary and third sector.

### THIRD SECTOR INTERFACE MORAY COMPANY LIMITED BY GUARANTEE

#### COMPANY REGISTRATION NUMBER SC416994 CHARITY NUMBER SC042954

### TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2023

#### **Auditor Re-appointment**

A9 Accountancy Limited have been appointed in accordance with Section 487(2) of the Companies Act 2006".

The Trustees	who are directors of	Third Sector	Interface Moray	) who served	during the p	period
ware as fallow	161					

were as follows:

Don Vass Chair

Malcolm McNeil Andrew Anderson Anne Lindsay

Sheila Erskine resigned 19/08/22

Irena Maria Paterson

Nathan Anderson resigned 18/08/22
Zoe Stills appointed 7/12/22
Lee McGrath appointed 7/12/22
Jacqueline Andrews appointed 7/12/22

They do not hold any beneficial interest in the company.

#### **Statement of Disclosure to the Auditor**

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware;
   and
- the directors have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This report has been prepared in accordance with the provisions for small companies contained in the Companies Act 2006.

Signed by order of the Board	
-	Don Vass (Chair)
Date	

Independent Auditor's Report to the Trustees of Third Sector Interface Moray



Independent Auditor's Report to the Trustees of Third Sector Interface Moray (continued)



Independent Auditor's Report to the Trustees of Third Sector Interface Moray (continued)





### STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2023 (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Income					
Donations and Legacies	3	201,600	0	201,600	201,600
Charitable Activities	5	0	1,211,406	1,211,406	547,490
Other trading activities	8	43,478	0	43,478	40,420
Investment income	6	50	0	50	14
Total Income and endowments		245,128	1,211,406	1,456,534	789,524
Expenditure					
Charitable activities	7	290,637	1,155,651	1,446,288	756,752
Total expenditure		290,637	1,155,651	1,446,288	756,752
Net income/(expenditure)		(45,509)	55,755	10,246	32,772
Transfers		52,668	(52,668)	0	0
Net movement in funds		7,159	3,087	10,246	32,772
Reconciliation of Funds					
Total funds brought forward		92,611	29,204	121,815	89,043
Total funds carried forward		99,770	32,291	132,061	121,815

The Statement of Financial Activities includes all gains and losses in the year.

All incoming resources and resources expended derive from continuing activities.

		2023	2022
	Note	£	£
FIXED ASSETS			
Tangible assets	16	236	314
CURRENT ASSETS			
Debtors	17	28,166	83,139
Bank and cash equivalents	18	131,584	71,902
		159,750	155,041
CREDITORS: amounts falling due within			
one year	19	(27,925)	(33,540)
NET CURRENT ASSETS		131,825	121,501
NET ASSETS		132,061	121,815
FUNDS			
Restricted income funds	20	32,291	29,204
Unrestricted income funds	21	99,770	92,611
TOTAL FUNDS		132,061	121,815

The Trustees have prepared accounts in accordance with section 44 of the Charities and Trustee Investment (Scotland) Act 2005.

These accounts have been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006 relating to small charitable companies.

These accounts were approved by the Trustees or on their behalf by:	nand are signed
	DON VASS (Chair)

	2023 £	2022 £
Cash flows from operating activities		
Net income/(expenditure)	10,246	32,772
Adjustments to cash flows from non-cash items		
Adjustment for depreciation	78	104
Investment activities	(50)	(14)
	10,274	32,862
Working capital adjustments		
Decrease/(Increase) in debtors	54,973	(44,085)
(Decrease)/Increase in creditors	(5,615)	(607)
Net cash flows from operating activities	59,632	(11,830)
Cash flows from investing activities		
Interest receivable and similar income	50	14
Net cash flows from investing activities	50	14
Net increase/(decrease) in cash and		
cash equivalents	59,682	(11,816)
Cash and cash equivalents at 31st March 2022	71,902	83,577
Cash and cash equivalents at 31st March 2023	131,584	71,761
		=======================================
Cash and cash equivalents consist of:		
Cash at bank and in hand	131,584	71,902

#### **Notes to the Financial Statements**

#### 1 General Information

The company is a charity and limited by guarantee. It is registered and incorporated in Scotland. The registered office and charity registered address is from 1st April 2021 Office 8, Caledonia House Business Centre, High Street, Elgin, Scotland, IV30 1BD. The charity is a public benefit entity.

#### 2 Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006, the Charities and Trustees Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

#### Basis of preparation

Third Sector Interface Moray meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

#### **Going concern**

The financial statements have been prepared on a going concern basis, which the trustees believe to be appropriate for the reasons set out in the Trustees' Report.

#### **Fund Accounting**

Unrestricted funds are available to spend on activities that further any purpose of the Charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside, to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for a particular cause.

#### Incoming resources

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

All incoming resources are stated in the financial statements at their gross value.

#### Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have

Donations and legacies: income received by way of grant or donations is included when receivable. Where entitlement is conditional on the delivery of a specific performance by the charitable company the income is only recognised when the entitlement to the grant becomes unconditional.

#### 2 Summary of Significant Accounting Policies (continued)

**Other trading activities**: income from any sale of goods and services is included in the year in which it is receivable.

Charitable Activities: are included when receivable.

The charitable company recognises revenue when: the amount of revenue can be reliably measured, it is probable that future economic benefits will flow to the entity; and specific criteria have been met for each of the company's activities.

#### Resources expended

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following headings:

Charitable activities: are those costs incurred by the charitable company in the delivery of its activities and services. It includes both costs that can be allocated directly to those activities and costs of a necessarily indirect nature to support delivery.

#### **Fixed Assets**

All fixed assets are initially recorded at cost.

#### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Computer Equipment : 25% straight line Fixtures and Fittings : 25% reducing balance

#### **Financial instruments**

A financial asset or a financial liability is recognised only when the charity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including and related transaction costs.

Current assets and current liabilities are subsequently measured in cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Other financial instruments are subsequently measured at fair value with any changes reflected in the statement of financial activities.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

For all equity instruments regardless of significance, and other financial assets that are individually significant, there are assessed individually for impairment. Other financial assets are either assessed individually or grouper on the basis of similar credit risk characteristics.

#### 2 Summary of Significant Accounting Policies (continued)

#### Financial instruments (continued)

Any reversals of impairment are recognised immediately, to the extent that the reversal does not result in a carrying amount of the financial asset that exceeds what the carrying amount would have been had the impairment not previously been recognised.

#### **Grants receivable**

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

#### **Investment Income**

Investment income is accounted for in the period in which the charity is entitled to receipt.

#### **Debtors**

Debtors are recognised by the amount due at the time of settlement.

Trade debtors are amounts due for services performed in the ordinary course of business.

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Creditors and Provisions**

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities. Trade creditors are recognised initially at the transaction price.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### Pensions

The pension scheme was set up to run from 1st April 2017 - employer contribution is 3%.

#### **Judgements**

There are no signifant judgements and estimates.

### THIRD SECTOR INTERFACE MORAY COMPANY LIMITED BY GUARANTEE COMPANY REGISTRATION NUMBER SC416994

#### CHARITY NUMBER SC042954 FOR THE YEAR ENDED 31 MARCH 2023

Notes to the Financial Statements (continued)

	Notes to the i maneiar statements (continued)	Unrestricted	Restricted	Total Funds	Total Funds
3	Income from				
3		Funds £	Funds £	2023 £	2022 £
	Donations and Legacies	201,600		201,600	
	Scottish Government - Grant Funding		0		201,600
		201,600	0	201,600	201,600
	As at 31st March 2022	201,600	0	201,600	
		Unrestricted	Restricted	Total Funds	Total Funds
4	Income from	Funds	Funds	2023	2022
	Charitable Activities	£	£	£	£
	2022 Community Base Adult Learning	0	0	0	20,000
	Digital Development	0	0	0	18,750
	2022 Community Mental Health & Well Being	0	0	0	276,489
	2022 CLLD Carbon Neutral	0	0	0	62,500
	2022 CLLD Community Priorities	0	0	0	46,657
	NHS Project Fund	0	0	0	7,873
	NHS Staffing	0	37,128	37,128	37,127
	gcvs	0	0	0	824
	cyber	0	0	0	500
	HIE	0	28,982	28,982	25,760
	PGMTNT	0	20,000	20,000	0
	PGMTNT Support	0	10,000	10,000	0
	NHS Community	0	10,000	10,000	0
	JT grants	0	333,333	333,333	0
	JT Admin	0	50,000	50,000	0
	JT Facilitation	0	29,120	29,120	0
	2023 Community Mental Health & Well Being	0	259,461	259,461	0
	2023 Community Mental Health & Well Being Admin	0	19,460	19,460	0
	CLLD Development	0	16,569	16,569	0
	Leader	0	0	0	51,010
	CLLD 22-23	0	397,353	397,353	0
		0	1,211,406	1,211,406	547,490
	As at 31st March 2022	0	547,490	547,490	
		Unrestricted	Restricted	Total Funds	Total Funds
5	Income from	Funds	Funds	2023	2022
	Other trading activities				
		£	£	£	£
	Provision of Training, Support and Special Projects	43,478	0	43,478	25,420
	Professional fees	0	0	0	15,000
		43,478	0	43,478	40,420
6	Investments	Unrestricted	Restricted	<b>Total Funds</b>	<b>Total Funds</b>
		Funds	Funds	2023	2022
		£	£	£	£
	Interest received	50	0	50	14

#### Notes to the Financial Statements (continued)

		Unrestricted Restrict		Restricted Total Funds To	
		Funds	Funds	2023	2022
7	Cost of Charitable Activities by Fund Type				
		£	£	£	£
	General costs	278,289	0	278,289	270,463
	HIE	0	28,982	28,982	25,760
	CLLD 22-23	0	360,990	360,990	0
	CLLD Development	0	264	264	0
	NHS Project Fund	0	3,600	3,600	0
	NHS Staffing	0	30,562	•	0
	NHS Community	0	7,767	7,767	0
	PGMTNT	0	20,000	•	0
	PGMTNT Support	0	10,000	•	0
	JT grants	0	333,333	333,333	0
	JT Admin	0	50,000		0
	JT Facilitation	0	29,039	•	0
	2023 Community Mental Health & Well Being	0	259,461	•	0
	2023 Community Mental Health & Well Being Admin	0	19,460	19,460	0
	You Choose	0	0	0	800
	Cyber	0	0	0	500
	SCVO	0	0	0	500
	2022 Community Base Adult Learning	0	0	0	19,346
	Digital Development	0	0	0	25,021
	2022 Community Mental Health & Well Being	0	74	74	265,965
	2022 CLLD Carbon Neutral	0	2,119	2,119	60,381
	2022 CLLD Community Priorities	0	0	0	46,657
	NHS Staffing	0	0	0	17,929
	gcvs	0	0	0	824
	LEADER	0	0	0	15,226
		278,289	1,155,651	1,433,940	749,372
	Support Costs				
	Accountancy fees	3,000	0	3,000	3,000
	Statutory Audit fees	9,348	0	9,348	4,380
		12,348	0	12,348	7,380
	TOTAL EXPENDITURE	290,637	1,155,651		756,752
	As at 31st March 2022	277,843	478,909	756,752	

#### Notes to the Financial Statements (continued)

#### 8 Analysis of expenditure on charitable activities

	Activities undertaken directly £	Grant Funding of activities £	Support Costs £	TOTAL
2022 Community Mental Health & Well Being	(74)	0	0	(74)
2022 CLLD Carbon Neutral	(2,119)	0	0	(2,119)
HIE	(28,982)	28,982	0	0
CLLD 22-23	(360,990)	397,353	(36,363)	0
CLLD Development	(264)	16,569	(16,305)	0
NHS Project Fund	(3,600)	0	0	(3,600)
NHS Staffing	(30,562)	37,128	0	6,566
NHS Community	(7,767)	10,000	0	2,233
PGMTNT	(20,000)	20,000	0	0
PGMTNT Support	(10,000)	10,000	0	0
JT grants	(333,333)	333,333	0	0
JT Admin	(50,000)	50,000	0	0
JT Facilitation	(29,039)	29,120	0	81
2023 Community Mental Health & Well Being	(259,461)	259,461	0	0
2023 Community Mental Health & Well Being Admin	(19,460)	19,460	0	0
_	(1,155,651)	1,211,406	(52,668)	3,087

#### Note re purposes of restricted income funds

2022 Community Mental Health & Wellbeing Fund-Grant Funding to support Adult Mental Health&Wellbeing 2022 CLLD Carbon Neutral Communities-Project/Grant Programme focusing on carbon neutral communities HIE (Highlands & Islands Enterprise) funding enabled the provision of support to Social Enterprise and their engagement in the Health & Wellbeing and Children & Young People agendas.

CLLD 22-23- Funding to enable a Community Led Local Development programme including admin and animation costs, grant making and commissioning activities

CLLD Development- funding to support CLLD activities in the extension of the Carbon Neutral Communities and Community Priorities projects at the beginning of 22/23

NHS Charities Together - Hospital Homecoming Project - funding to support wider activities

NHS Charities Together - Hospital Homecoming Project - funding for staffing and overheads

NHSG Endowment Commmunity Grant - funding to dleiver Volunteer Development across Grampian

The National Lottery Participatory Grnat Making Pilot - Funding for Grant Awards

The National Lottery Participatory Grnat Making Pilot - Funding for Admin & Animation

Just Transition Participatory Budgeting - Funding for Grant Awards

Just Transition Participatory Budgeting - Funding for Admin & Animation

Just Transition Facilitating Collaboration - Project Funding

2023 Community Mental Health & Wellbeing Fund 22/23 - Funding for Grant Awards

2023 Community Mental Health & Wellbeing Fund 22/23 - Administration Funding

#### Notes to the Financial Statements (continued)

#### 9 Grants awarded

Grants awarded	Activities undertaken directly	Grant Funding of activities	Support Costs	TOTAL
	£	£	£	
2022 Community Mental Health & Well Being	(74)	0	0	(74)
2022 CLLD Carbon Neutral	(2,119)	0	0	(2,119)
HIE	(28,982)	28,982	0	0
CLLD 22-23	(360,990)	397,353	(36,363)	0
CLLD Development	(264)	16,569	(16,305)	0
NHS Project Fund	(3,600)	0	0	(3,600)
NHS Staffing	(30,562)	37,128	0	6,566
NHS Community	(7,767)	10,000	0	2,233
PGMTNT	(20,000)	20,000	0	0
PGMTNT Support	(10,000)	10,000	0	0
JT grants	(333,333)	333,333	0	0
JT Admin	(50,000)	50,000	0	0
JT Facilitation	(29,039)	29,120	0	81
2023 Community Mental Health & Well Being	(259,461)	259,461	0	0
2023 Community Mental Health & Well Being Admin	(19,460)	19,460	0	0
	(1,155,651)	1,211,406	(52,668)	3,087

#### **Grants awarded**

Community Mental Health & Wellbeing Fund - 33 Projects were awarded funding totalling £259,461 Just Transition Participatory Fund - 13 Projects were awarded funding totalling £333,333 Moray Local Action Fund - 19 Projects were awarded funding totalling £267,112

Community Wellbeing Participatory Grant Making Fund - 12 Projects were awarded funding totalling £20,000

#### Notes to the Financial Statements (continued)

10	Comparative Figures	Unrestricted	Restricted	<b>Total Funds</b>
		Funds	Funds	2022
		£	£	£
	Incoming Resources			
	Donations and Legacies	201,600	0	201,600
	Charitable Activities	0	547,490	547,490
	Other trading activities	40,420	0	40,420
	Investment income	14	0	14
	Total Incoming Resources	242,034	547,490	789,524
	Expenditure			
	Charitable activities	277,843	478,909	592,056
	Total Expenditure	277,843	478,909	592,056
	Net income/(expenditure) and net movement in funds for the year	(35,809)	68,581	197,468
	Transfers between funds	47,554	(47,554)	0
		11,745	21,027	197,468
	Reconciliation of Funds			
	Total funds brought forward	80,866	8,177	89,043
	Total funds carried forward	92,611	29,204	286,511
11	Net Movement of Funds	£		£
	The net movement of funds includes			
	Depreciation of fixed assets	78	-	104
12	Auditor's remuneration			
		2023		2022
		£		£
	Audit of the charity's annual accounts	9,348	-	4,380

#### 13 Trustees

The charity considers its key management personnel comprises of the Trustees and the Leadership Team, 2 employees.

#### Notes to the Financial Statements (continued)

#### 14 Particulars of Employees

The average number of staff employed by the company during the financial year amounted to 12 (2022; 14)

	2023	2022
The aggregate payroll costs of the above were:	£	£
Wages and Salaries	324,464	289,618
Social Security Costs	26,731	23,090
Pension Costs	8,426	6,835
	359,621	319,543

There were no employees whose annual remuneration was more than £60,000.

The remuneration of key management personnel is as follows:

	2023 £	2022 £
Aggregate compensation	97,750	94,450

#### 15 Defined contribution pension scheme

The charitable company operates a defined contribution pension scheme. The pension costs charge for the year represents contributions payable by the charity and amounted to £8,426 (2022 - £6,835).

#### **16 Tangible Fixed Assets**

		Computer Equipment	Fixtures & Fittings	Total
		£	£	£
At 31 March 2022		9,802	2,829	12,631
Additions		0	0	0
At 31 March 2023		9,802	2,829	12,631
Depreciation				
At 31 March 2022		9,802	2,515	12,317
Charge for the year		0	78	78
At 31 March 2023		9,802	2,593	12,395
Net Book Value at 31 March 2023	<b>;</b>	0	236	236
Net Book Value at 31 March 2022		0	314	314

#### Notes to the Financial Statements (continued)

			2023 £		2022 £
17 <b>Debtors: Amounts falling due within one year</b> Other Debtors Prepayments		_ _	27,066 1,100 28,166	- -	82,039 1,100 83,139
18 Bank and Cash Equivalents					
Bank Current Account		_	131,584 131,584	-	71,902 71,902
19 Creditors: Amounts falling due within one year				-	
Accruals			14,378		25,397
Trade Creditors		_	13,547 27,925	-	8,143 33,540
20 Funds		_	21,323	-	33,340
Restricted Income Funds					
	Balance at	Incoming	Outgoing		Balance at
	31/03/2022	resources	resources	Transfers	31/03/2023
	£	£	£	£	£
Moray Community Awards	945	0	0	0	945
CLLD 22-23	0	397,353	(360,990)	(36,363)	0
2022 Community Mental Health & Well Being	74	0	(74)	0	0
2022 CLLD Carbon Neutral	2,119	0	(2,119)	0	0
CLLD Development	0	16,569	(264)	(16,305)	0
NHS Project Fund	7,873	0	(3,600)	0	4,273
NHS Staffing	12,528	37,128	(30,562)	0	19,094
NHS Community	0	10,000	(7,767)	0	2,233
PGMTNT	0	20,000	(20,000)	0	0
PGMTNT Support	0	10,000	(10,000)	0	0
JT grants	0	333,333	(333,333)	0	0
JT Admin	0	50,000	(50,000)	0	0
JT Facilitation	0	29,120	(29,039)	0	81
HIE	0	28,982	(28,982)	0	0
CMH&WB grants	0	259,461	(259,461)	0	0
CMH&WB admin	0	19,460	(19,460)	0	0
Child Poverty in the local area	5,000	0	0	0	5,000
You Choose	665	1 211 406	(1 155 651)		665
	29,204	1,211,406	(1,155,651)	(52,668)	32,291

The transfers form the grants are for expenses and on costs occurred by Third Sector Interface Moray. These are in agreement with the grants awarded.

#### Notes to the Financial Statements (continued)

#### 21 Unrestricted Income Funds

	Balance at	Incoming	Outgoing	Transfers	Balance at
	£	£	£		£
Designated funds - reserves	60,000	0	0	0	60,000
General funds	32,611	245,128	(290,637)	52,668	39,770
Total unrestricted funds	92,611	245,128	(290,637)	52,668	99,770

#### 22 Designated funds - reserves

In the year to 31st March 23 the Third Sector Interface Board reviewed the reserves policy relating to what would happen in the event of no further funding and the need to continue to operate in the short term.

£60,000 remained has been designated for this.

	Unrestricted Funds General	Unrestricted Funds Designated	Restricted Funds	Total Funds as at 31 March 2023
23 Analysis of net assets between funds	£	f	£	£
Tangible fixed assets	236	0	- 0	236
Current assets	67,459	60,000	32,291	159,750
Current Liabilities	(27,925)	0	0	(27,925)
	39,770	60,000	32,291	132,061
liability of each member is limited to £1			-	<u> </u>

liability of each member is limited to £1.

#### 24 Operating leases

	2023 £	2022 £
Not later than one year	4290	4290
Later than one year and not later than five years	0	0
Later than five years	0	0
	4290	4290

The amount of non-cancellable operating lease payments recognised as an expenses during the year was £7,920 (2021 - £2,525).

#### 25 Related Parties Transactions

The were no related party transactions in the year to 31st March 2023.

#### 26 Share Capital/Company Limited by Guarantee

The Company is limited by guarantee and therefore has no share capital. The guarantee liability of each member is limited to £1.

THE FOLLOWING PAGES ARE FOR INFORMATION ONLY
AND DO NOT FORM PART OF
THE STATUTORY FINANCIAL STATEMENTS



	Income from	Unrestricted Funds	Restricted Funds	2023	Total Funds 2022
	Donations and Legacies	£	£	£	£
	Scottish Government - Grant Funding	201,600	0	201,600	_
	Donation	0	0	0	0
	Donated Services - premises	201,600	0	201,600	201,600
		201,600	0	201,600	201,600
	Income from				
	Charitable Activities				
	Grants, service contracts etc:				
	2022 Community Base Adult Learning	0 .	0	0	20,000
	Digital Development	0	0	0	18,750
	2022 Community Mental Health & Well Being	0	0	0	276,489
	2022 CLLD Carbon Neutral	0	0	0	62,500
	2022 CLLD Community Priorities	0	0	0	46,657
	NHS Project Fund	0	0	0	7,873
	NHS Staffing	0	37,128	37,128	37,127
	gcvs	0	0	0	824
	cyber	0	0	0	500
	HIE	0	28,982	28,982	25,760
	PGMTNT	0	20,000	20,000	0
	PGMTNT Support	0	10,000	10,000	0
	NHS Community	0	10,000	10,000	0
	JT grants	0	333,333	333,333	0
	JT Admin	0	50,000	50,000	0
	JT Facilitation	0	29,120	29,120	0
	2023 Community Mental Health & Well Being	0	259,461	259,461	0
	2023 Community Mental Health & Well Being Admin CLLD Development	0	19,460 16,569	19,460	0 0
	Leader	0	10,309	16,569 0	51,010
	CLLD 22-23	0	397,353	397,353	0 0
	CLLD 22 23	0		1,211,406	547,490
				, ,	
		Unrestricted	Restricted	<b>Total Funds</b>	<b>Total Funds</b>
8	Income from	Funds	Funds	2023	2022
	Other trading activities				
		£	£	£	£
	Provision of Training, Support and Special Projects	43,478	0	43,478	25,420
	Professional fees	0	0	0	15,000
		43,478	0	43,478	40,420
8a	Investment income	50	0	50	14
TOT	AL INCOME	245,128	1,211.406	1,456,534	789,524
	· ·= · · · • • · · · •		_,,	_, .55,554	. 55,52

### THIRD SECTOR INTERFACE MORAY COMPANY LIMITED BY GUARANTEE

#### COMPANY REGISTRATION NUMBER SC416994

#### **CHARITY NUMBER SC042954**

#### YEAR ENDED MARCH 31ST 2023

YEAR ENDED MARCH 3151 2023						
	Unrestricted 2023	Restricted 2023	Total Funds 2023	Total Funds 2022		
Pasaureae Evnandad	£	£	£	£		
Resources Expended	Ľ	Ľ	L	Ľ		
Cost of Generating Funds	172.002	125 270	200 272	274 241		
Wages and salaries	172,893	135,379	308,272	274,241		
Employer's NIC	14,200	12,531	26,731	23,090		
Temporary Staff Costs project related	25,074	5,785	30,859	0		
Pension payments	12,500	12,118	24,618	22,212		
Temporary Costs project related	0	375	375	13,596		
Travel, Accommodation and Subsistence	2,866	1,027	3,893	338		
TSI Project Costs	0	883,506	883,506	293,203		
Premises	7,848	0	7,848	6,927		
Hire of Premises	5,829	1,198	7,027	1,038		
Stationery	56	48	104	73		
Stationery & poster design	809	150	959	0		
Events	204	8,500	8,704	0		
Subscription	525	0	525	623		
Training	3,703	0	3,703	4,810		
Speakers	1,991	13,954	15,945	22,227		
Catering	3,699	1,117	4,816	1,150		
Copier costs	1,300	98	1,398	1,373		
Telephone and broadband	2,110	41	2,151	2,737		
IT and support	8,556	9,061	17,617	29,796		
Professional Fees	9,375	70,556	79,931	48,130		
Insurances	4,074	0	4,074	3,306		
Sundries	599	207	806	398		
Depreciation	78	0	78	104		
	278,289	1,155,651	1,433,940	749,372		
Governance Costs						
Accountancy fees	3,000	0	3,000	3,000		
Statutory Audit fees	9,348	0	9,348	4,380		
·	12,348	0	12,348	7,380		
Total Resources Expended	290,637	1,155,651	1,446,288	756,752		
Transfer	52,668	(52,668)	0	0		
Net incoming resources for year	7,159	3,087	10,246	32,772		
Total funds brought forward	92,611	29,204	121,815	89,043		
Total funds carried forward	99,770	32,291	132,061	121,815		